



P.O. Box 400  
Austin, Texas 78767-0400  
512-467-0222  
800-695-2919  
Fax: 800-211-5454  
[www.buyboard.com](http://www.buyboard.com)

November 16, 2011

**Sent Via E-mail: [bhumphreys.bc@gmail.com](mailto:bhumphreys.bc@gmail.com)**

Brian Humphreys  
Burton Companies Vaughn Interest Inc.  
529 E. Hwy 83  
Weslaco, TX 78596

**Proposal Name & Number:** Tires, Tubes & Automotive Parts, Supplies & Equipment #387-11

Congratulations, your company has been successful on the above referenced proposal! This contract will be effective December 1, 2011. The contract documents are those identified in Section 3 of the General Terms and Conditions of the Specifications.

To see the items your company has been awarded, please review the proposal tabulation #387-11 on the following website: [www.vendor.buyboard.com](http://www.vendor.buyboard.com). Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Attached to this letter you will find the following documents:

- Vendor Quick Reference Sheet
- Electronic Catalog Format Instructions
- Vendor Billing Procedures

**Receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative.** Accepting orders directly from member entities may result in a violation of the State of Texas competitive bid statute and cancellation of the proposal award therefore all orders must be processed through the Cooperative in order to comply. We request your assistance in immediately forwarding by fax (1-800-211-5454) to the cooperative any orders received directly from member entities. If by chance an order sent directly to you has been unintentionally processed, please fax it to the Cooperative (1-800-211-5454) and note it as **RECORD ONLY** to prevent duplication.

**Per proposal specifications, awarded vendors will have 60 days to submit their electronic catalog including pricing. If the electronic data is not provided within 60 days of notice of award, we reserve the right to inactivate any company's award information from the Buyboard until such time the electronic data is received.**

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact me at 800-695-2919 ext. 7127.

Sincerely,

Melonie Perry  
Bid Administrator

